



Job Title: Maintenance Engineer Manager

JOB SUMMARY

The Maintenance Engineer Manager is responsible for leading the plant maintenance program to provide reliable, capable equipment and supporting infrastructure to the production process.

REPORTING TO

Manufacturing Manager

ESSENTIAL JOB FUNCTION

- Responsible for managing the maintenance, service and repairs of plant equipment, building, facilities and department staff.
- Creates, maintains, and trains to department best practices.
- Negotiates with and oversees the work of contractors.
- Evaluate equipment performance and report recommendations to Manufacturing Manager for reconditioning or replacement of substandard machines.
- Create documentation to support the diagnosis/repair process.
- Collaborate with Engineering to design/improve proprietary machines.
- Perform mechanic skills including, but not limited to, mechanical, electrical, pneumatic, hydraulic, troubleshooting and repair of production machines.
- Read and interpret equipment manuals and work orders to oversee and/or perform required maintenance and service.
- Diagnose problems, replace or repair parts, test and adjust.
- Perform regular preventive maintenance on machines, equipment and plant facilities.
- Comply with safety regulations and maintain clean and orderly work areas.
- Coach, mentor and develop employees to meet current and future business requirements. .
- Recommend personnel actions, changes of assignments, training, wage changes, provide input with Manager for performance appraisals and coach for continuous improvements.
- Administer company policies and procedures, comply with employment laws and ensure smooth operations between shifts and departments

SKILLS and ABILITIES

- Working knowledge of servo control systems and programmable logic controls.
- Experience with mechanical modeling programs and schematic capture tools.
- Team player that works towards common goals in a timely and constructive manner.
- Prioritizes urgent projects and embraces a fast-paced and challenging work environment.



- Bachelor's Degree in a technical field, preferably with a focus on Mechatronics or accreditation by a technical or vocational college and/or five or more years in a managerial capacity in a manufacturing environment.
- Must have excellent written, negotiation, presentation, communication and time management skills.
- Must be proficient with Microsoft application and/or other productivity/project management software.