



Job Title: Plant Manager

JOB SUMMARY

The Plant Manager supports the development of the plant's strategy to meet the manufacturing goals. Develops and manages short and long term business plan objectives, addressing operating costs and the utilization of personnel and assets required to establish and sustain manufacturing efforts.

REPORTING TO

Vice President – General Manager

ESSENTIAL JOB FUNCTION

- Responsible for effectively planning, directing, and coordinating all activities for production, quality control, and maintenance to ensure customer needs are met.
- Assists with establishing operating budgets for all areas within the plant. Monitors and controls direct and indirect costs of expense and capital budgets to meet business plan objectives.
- Oversees production activities, which ensure material flow through production in support of monthly production plans. Plans and controls production capacity and resources to support product sales. Identifies needed labor and ensures that the necessary effort is applied in production areas to ensure correct flow to meet the production schedule
- Establishes and tracks quality and cost improvement programs. Involved in departmental and organization quality programs. Researches, plans, and controls reduction in costs on existing products with constant focus on continuous improvement programs.
- Establishes, implements, and revises policies and procedures relating to the manufacturing operations.
- Reports on site specific activities and performance. Provides periodic updates and special status reports as requested by management.
- Coordinates work interdepartmentally as required to support operations.

SKILLS and ABILITIES

- Previous experience in production planning, quality control methods and manufacturing engineering preferred.
- Strong computer skills (MS Office) with exposure to ERP systems preferred.
- Ability to lead, plan and manage a diverse manufacturing business
- Ability to make and execute sound business decisions with minimal direction
- Excellent oral and written communication skills
- Strong troubleshooting and problem solving abilities

EDUCATION and EXPERIENCE

- Bachelor's Degree in Business Administration, Engineering or other related field.
- Minimum of ten (10) years of manufacturing and operations experience in a management or supervisory role.